



The Australian Industry Group
Level 2, 441 St Kilda Road
Melbourne VIC 3004
PO Box 7622
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Australia
ABN 76 369 958 788

Christmas/ New Year 2019-2020 Operating Hours for Certificates of Origin (CoO)

Documents	Monday 23/12/2019	Tuesday 24/12/2019	Friday 27/12/2019	Monday 30/12/2019	Tuesday 31/12/2019	Thursday 02/01/2020
Manual Processing	9am – 5pm	9am – 2pm	10am – 4pm	10am – 4pm	9am – 2pm	Open
Electronic Processing	9am – 8pm	9am – 5pm	10am – 7pm	10am – 7pm	9am – 5pm	Open

In Australian Eastern Daylight Time (AEDT)

From Monday 23 December until Tuesday 31 December all Certificates of Origin will be processed from Melbourne and Perth Offices.

Any documents to be presented to us by post or in person, please call ahead on **1300 776 063**.

All offices will be closed on public holidays.

Please find the hours of operation at other offices for the Export Documentation Service as follows:

Sydney, Albury, Brisbane

Will be closed from Monday 23/12/2019 and reopen on Monday 06/01/2020.

Should you have any queries, please don't hesitate to contact us on **1300 776 063** or by email at tradedocs@aigroup.com.au.

We would like to take this opportunity to thank you for your support and to wish you all the very best for the festive season and the New Year.

Trade and Export Documentation Team