

## **Hospitality Industry (General) Award 2010**

### **New schedule to assist businesses and employees deal with the effects of the COVID-19 pandemic**

The Fair Work Commission (**Commission**) has added a new schedule to the *Hospitality Industry (General) Award 2010* to assist employers and employees deal with the effects of the COVID-19 pandemic.

Key features of the new schedule include:

- The schedule is entitled: **Schedule L – Award flexibility during the COVID-19 Pandemic.**
- The provisions of the schedule are aimed at preserving the ongoing viability of businesses and preserving jobs during the COVID-19 pandemic.
- The schedule operates up to 30 June 2020. This date can be extended by the Fair Work Commission.
- The schedule varies a number of clauses in the Award to implement a relatively high degree of flexibility and to give employers more discretion in certain areas.
- As directed by the employer, employees are required to perform all duties that are within their skill and competency regardless of their classification.
- An employer may direct an employee to work less than their current ordinary hours of work per week provided:
  - A full-time employee may be directed to work an average of between 22.8 and 38 ordinary hours per week with payment on a pro rata basis;
  - A part-time employee may be directed to work an average of between 60% and 100% of their guaranteed hours per week or an average of between 60% and 100% of the guaranteed hours per week over the roster cycle;
  - Prior to issuing any such direction, the employer must consult with the affected employee(s) about changes to rosters or hours of work and provide as much notice as possible;
  - The employer must notify the United Workers Union of its intention to implement such arrangements if the affected employees are members of the United Workers Union;
  - The employee continues to accrue annual leave, personal/carer's leave and other award entitlements on the basis of their ordinary hours prior to the commencement of the schedule;
  - If the employee takes a period of paid annual or personal/carer's leave, the payment for that leave will be based on the employee's ordinary hours of work prior to the commencement of the schedule.
- An employer may direct an employee to take any annual leave that has accrued, subject to considering the employee's personal circumstances, by giving at least 24 hours' notice. This does not prevent the employer and an employee agreeing to the taking of annual leave at any time.

- An employer and an employee may agree to the employee taking twice as much annual leave at half the rate of pay for all or part of any period of annual leave

**What are the specific terms of the variations to the Award?**

The specific terms of the Award variations are separately set out in the **attachment**.

**What is the operative date?**

The variations come into effect from the first full pay period that starts on or after **24 March 2020**.

**Do you require further advice?**

For information or assistance relating to the application of the Commission's decision, please contact Ai Group's Workplace Advice Line on 1300 55 66 77.



**Stephen Smith**  
**HEAD OF NATIONAL WORKPLACE RELATIONS POLICY**

# DETERMINATION

*Fair Work Act 2009*

s.157—Application to vary or revoke a modern award

**Australian Hotels Association**  
(AM2020/8)

## **HOSPITALITY INDUSTRY (GENERAL) AWARD 2010** [\[MA000009\]](#)

Hospitality industry

JUSTICE ROSS, PRESIDENT  
DEPUTY PRESIDENT CLANCY  
COMMISSIONER BISSETT

MELBOURNE, 24 MARCH 2020

*Application to vary the Hospitality Industry (General) Award 2010.*

A. Further to the ex-tempore decision handed down during the hearing before the Full Bench on 24 March 2020, the above award is varied as follows:

1. By inserting Schedule L as follows:

Schedule L—Award Flexibility During the COVID-19 Pandemic

**L.1** Schedule L operates from 24 March 2020 until 30 June 2020. The period of operation can be extended on application.

**L.2** During the operation of Schedule L, the following provisions apply:

### **L.2.1 Classifications and duties**

**(a)** As directed by their employer, where necessary employees will perform any duties that are within their skill and competency regardless of their classification under clause 19—Classification and Schedule D—Classification Definitions, provided that the duties are safe and the employee is licensed and qualified to perform them.

**(b)** Clause 25—Higher duties will apply to employees engaged on duties carrying a higher rate than their ordinary classification.

### **L.2.2 Hours of Work—Full-time and part-time employees**

(a) Subject to clause L.2.2(c), and despite clause 11—Full-time employment and requirements for notice in clause 30.2 (Rostering), an employer may direct a full-time employee to work an average of between 22.8 and 38 ordinary hours per week. The employee will be paid on a pro-rata basis. The arrangements for working ordinary hours in clause 29—Ordinary hours of work (Full-time and part-time employees) will apply on a pro-rata basis.

(b) Subject to clause L.2.2(c), and despite clause 12.3(a) (Part-time employment), and the requirements for notice in clause 30.2 (Rostering), an employer may direct a part-time employee to work an average of between 60% and 100% of their guaranteed hours per week, or an average of between 60% and 100% of the guaranteed hours per week over the roster cycle.

(c) Prior to any employer issuing any direction under clause L.2.2(a) or (b) an employer must:

(i) consult with the affected employee/s in accordance with clause 8A—Consultation about changes to rosters or hours of work and provide as much notice as practicable; and

(ii) if the affected employee/s are members of the United Workers Union, notify the United Workers Union of its intention to implement these arrangements.

(d) An employee given a direction under clause L.2.2(a) or (b) will continue to accrue annual leave and personal leave, and any other applicable accruals under this Award, based on each full-time or part-time employee's ordinary hours of work prior to the commencement of Schedule L.

(e) If an employee given a direction under clause L.2.2(a) or (b) takes a period of paid annual leave or personal leave, the payment for that leave will be based on the full-time or part-time employee's ordinary hours of work prior to the commencement of Schedule L.

### **L.2.3 Annual leave**

(a) Despite clauses 34.3, 34.7, 34.8 and 34.9 (Annual leave), an employer may, subject to considering an employees' personal circumstances, direct the employee to take annual leave with 24 hours' notice.

(b) Clause L.2.3(a) does not prevent an employer and an employee agreeing to the employee taking annual leave at any time.

(c) During the period of operation of Schedule L, instead of taking paid annual leave at the rate of pay required by s.90 of the *Fair Work Act 2009 (Cth)*, an employer and an employee may agree to the employee taking twice as much annual leave at half the rate of pay for all or part of any period of annual leave.

### **L.2.4 Dispute Resolution**

Any dispute regarding the operation of Schedule L may be referred to the Fair Work Commission in accordance with Clause 9—Dispute Resolution.

2. By updating the table of contents and cross-references accordingly.

B. This determination comes into effect on 24 March 2020.

PRESIDENT

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