

A woman with long dark hair, wearing a grey zip-up jacket over a maroon shirt, is looking down at a tablet computer she is holding. She is standing in a factory or industrial setting, with large metal structures and machinery visible in the background. A large green diagonal shape is overlaid on the left side of the image, containing text.

CAPABILITY STATEMENT

**Safety & Workers
Compensation
Services**

Ai
GROUP

The Ai Group Safety and Workers' Compensation Services team is here to help you.

Contact us to discuss how we can help to make your business a safe workplace.

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Do you clearly understand your personal obligations for workplace safety as a senior manager of an organisation?

Are you frustrated with the lack of commitment to safety in your business?

Are you seeking opportunities to reduce workplace incidents and lower Workers' Compensation premiums?

Do you feel there are areas of your business where safety can be improved?

Do you know how to manage your Workers' Compensation claims and premiums?

Do you want to have a say in the development of safety laws and regulations?

Ai Group's Safety and Workers' Compensation team is recognised as the leading provider of Safety and Workers' Compensation Risk Management Services in Australia. Our technical and business skills are dedicated to delivering innovative, safe and healthy workplace solutions for businesses and the community to promote effective risk management practices and healthy behaviours that are consistent with an exemplary workplace culture.

When knowledge and experience count

The key features of our capability include:

- The Ai Group team is a long standing market leader in the field of Safety & Workers' Compensation
- We aim to exceed the expectation of our members
- We have a long established team with a proven track record in small to large scale matters, retainers and projects
- We have substantial breadth and depth of resources with extensive industry experience

Here is how we can help you

- Keep you up to date with changes to Safety and Workers' Compensation laws and practices; subscribe by updating your profile on our website
- Give you access to succinct information about Safety and Workers' Compensation through the member only *Safety Resource Centre*
- Provide you with timely advice, through our Workplace Advice Line and our specialist Advisers, to deal with Safety and Workers' Compensation issues that affect your business now; all you need to do is pick up the phone and call 1300 55 66 77
- Keep you informed about current reviews of legislation and practice and provide you with an opportunity to contribute to Ai Group's related submissions
- Participate in WHS/OHS network meetings facilitated by Ai Group to share learnings and experiences with your peers.
- Assist you in managing serious incidents by conducting investigations under professional legal privilege with Ai Group Workplace Lawyers
- Develop programs to promote positive leadership and improve safety culture in your organisation
- Help you to develop and implement systems to manage Safety and Workers Compensation including AS45001 or AS4801 compliant management systems.
- Help you promote the importance of effectively managing Safety and Workers' compensation to your senior officers and assist with the development of Due Diligence processes
- Provide you with skills to help you manage risk in your business
- Develop training packages to suit your needs or refer you to our public training packages



Our Capability

Ai Group offers a range of multidisciplinary Safety and Workers' Compensation consulting services. The Safety and Workers' Compensation Services team has extensive experience in advising companies faced with strategic, operational and compliance difficulties. We differentiate ourselves by the quality of our people, our outstanding track record and our market leadership both in the services and policy areas. These qualities clearly distinguish us from our competitors and position us as the leaders in the provision of Safety and Workers' Compensation services in Australia.

Our Services include:

SAFETY MANAGEMENT	COMPLIANCE AND RISK
<p>Strategy development, planning and review</p> <ul style="list-style-type: none">● Corporate safety programs and strategic plans● Identification of key performance measures● Establishing internal and external reporting processes● Leadership development programs <p>Audit and performance review</p> <ul style="list-style-type: none">● Review status and effectiveness of safety management systems - AS/NZS 4801, self insurance, AS/NZS ISO 45001, ISO 18001● Determine gaps and identify improvement opportunities● Develop practical corrective actions plans <p>Management systems development and implementation</p> <ul style="list-style-type: none">● Preparation of Safety Management Systems● Development of monitoring programs and reporting systems● Hands-on assistance for implementation of programs● Change management strategy development and monitoring programs● Safety Culture improvement programs● Integration of safety, environment, quality and human resources management systems	<p>Compliance & Due Diligence</p> <ul style="list-style-type: none">● Identify compliance requirements and obligations● Conduct gap analysis and establish compliance status● Provide practical guidance to achieve compliance standards● Develop corporate governance, due diligence, reporting and compliance programs <p>Workplace Risk Management</p> <ul style="list-style-type: none">● Review and prioritise workplace hazards● Expert assessment of extensive range of risks● Standardised risk assessment process and protocols <p>Risk control programs</p> <ul style="list-style-type: none">● Develop practical risk control plans and solutions● Review effectiveness of risk control measures● Determine opportunities for improving compliance through safety management system improvements.

Our Services include continued...

HAZARD MANAGEMENT	RISK MANAGEMENT
<p>Ai Group can assist with a range of hazard management and compliance requirements including but not limited to the following</p> <ul style="list-style-type: none"> ● Workplace Hazard Identification and Risk Control ● Plant hazard, risk assessments & risk control strategies ● Asbestos identification and investigations ● Cooling tower audits and management plan development and preparation ● Traffic management assessments and risk control strategies ● Manual handling assessments and risk control strategies ● Working at heights investigations ● Lead investigations and management ● Dangerous goods and hazardous substances assessments and risk control strategies ● Dangerous goods road transport advice ● Occupational hygiene and exposure assessments ● Noise assessments and assistance with risk control and noise management strategies 	<p>Safety, Environmental and Property Risk reviews</p> <ul style="list-style-type: none"> ● Identify safety, environmental and property compliance requirements and obligations ● Gap analysis and establish compliance status ● Provide risk review report and risk management plan ● Advice associated with divestment acquisition of business/assets and land. <p>Food safety</p> <ul style="list-style-type: none"> ● Review of food safety compliance ● ANZFA Food Standards Code 2001 and relevant food handling practices (HACCP) ● Undertake gap analysis and establish compliance status ● Provide risk review report and risk management plan <p>Asbestos management</p> <ul style="list-style-type: none"> ● Asbestos and hazardous materials audits in accordance with WorkSafe Australia’s Guide to the Control of Asbestos Hazard in Workplaces [NOHSC: 2018 (2005)] ● Development of asbestos register and asbestos management plans ● Risk abatement strategies and programs <p>Plant Management</p> <ul style="list-style-type: none"> ● Plant hazard and risk assessments ● Plant risk management plans ● Plant management advice
INCIDENT INVESTIGATIONS	CLAIMS MANAGEMENT
<ul style="list-style-type: none"> ● Serious incident investigations (professional legal privilege available with Ai Group Legal) ● Incident management response. How to respond to a serious incident ● Risk review of incidents ● Development of incident management processes 	<ul style="list-style-type: none"> ● Advice and support for significant cases ● Review and development of procedures, systems and supporting documents ● Development of case action plans ● Claims reviews ● Early intervention procedures and systems ● Return to work strategies and tactics ● Task analysis
PREMIUM MANAGEMENT	HEALTH AND WELLBEING
<ul style="list-style-type: none"> ● Review of policy structure, classification and rate ● Internal premium allocation modelling ● Audit and remuneration support ● Premium modeling, forecasting and reduction strategies ● Determination of whether contractors are deemed workers 	<ul style="list-style-type: none"> ● Identifying wellbeing needs ● Developing health and wellbeing programs ● Facilitating engagement in health and wellbeing programs ● Wellness coaching and mentoring

Safety and Workers' Compensation Training and Events

Ai Group delivers customised Safety and Workers' Compensation training solutions to businesses from all industries to assist with injury prevention and management. Our programs can be tailored to suit your business needs by incorporating your policies, procedures and goals to fit into your safety management system.

Our training solutions go beyond compliance and focus on industry best practice. Together with Ai Group's leadership in policy and our high quality facilitators we can provide you with tailored safety and workers' compensation training solutions.

Besides on-site training, we run a public training calendar and hold seminars, aimed at keeping industry up to date. Contact us for information on how we can assist you.

SAFETY SHORT COURSES	WORKERS' COMPENSATION TRAINING COURSES
<p>Health & Safety Representation</p> <ul style="list-style-type: none"> ● 5 Day Health & Safety - Representatives NSW ● Health & Safety Representatives NSW Refresher ● 5 Day Health & Safety Representatives QLD ● Health & Safety Representatives QLD Refresher ● 5 Day Initial Health & Safety Representatives OHS Training VIC ● Health & Safety Representatives OHS Training VIC Refresher <p>Safety Performance & Improvement</p> <ul style="list-style-type: none"> ● Achieving Due Diligence under Safety Laws ● Chain of Responsibility ● Chemical Safety Training ● Health & Safety Committee ● Incident Investigation ● Introduction to Risk Assessment ● Manual Handling ● Safeguarding of Machinery ● Safety Culture Workshop ● WHS for Managers and Supervisors ● Traffic Management Safety <p>Workers' Compensation Training</p> <ul style="list-style-type: none"> ● Multi-State - All You Need To Know About Workers' Compensation ● Return to Work Coordinator ● Return to Work Basics for Managers and Supervisors <p>Online</p> <ul style="list-style-type: none"> ● Hazardous Tasks for Workers ● Office Ergonomics ● Safety Awareness for Workers 	<ul style="list-style-type: none"> ● All you need to know about Workers' Compensation: Multi-state training covering VIC, NSW, QLD, SA, WA ● Return to Work Coordinator Training (no longer different courses for each state) ● Workers' Compensation Training for Managers and Supervisors <p>ACCREDITED TRAINING COURSES (RTO)</p> <ul style="list-style-type: none"> ● BSB30715 - Certificate III in Work Health and Safety ● BSB41415 - Certificate IV in Work Health and Safety



CONSULTING SERVICES

For all your workplace related
questions, please call 1300 55 66 77

METROPOLITAN OFFICES

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MELBOURNE

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441 St Kilda Road
Melbourne VIC 3004

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ADELAIDE

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45 Greenhill Road
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85 South Perth Esplanade
South Perth WA 6151

REGIONAL OFFICES

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HUNTER

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